Job title: Personal assistant (PA)

Reporting to: Direct Payment Employer

Location: North Tyneside

# Hours of work: 12 hour shifts covering 8:30-8:30 full and part time hours available covering a 24/7 rota

# Rate of pay: £9.30 per hour

# Job purpose:

To support our son in all aspects of his care and support. To enable him to live independently within our family home, enable him to access the leisure activities of his choosing, ensure his health care needs are met and monitored and to provide a high standard of care and support.

# About the person:

You will work with our son, who is a 42 year old young man, he likes to be sociable and has a good sense of humour. He responds well to and likes a consistent staff team who he can build up trust with. He generally likes to be out and about, and he has a large wheelchair accessible vehicle (automatic). He likes going for long walks, pre pandemic he engaged in many activities including swimming, steam train rides, he has season tickets for English Heritage etc and is a season ticket holder for NUFC.

Our son has very complex learning difficulties including Autism, and complex health needs. He is PEG fed and uses cough assist and nocturnal non-invasive ventilation. Sometimes his complex learning difficulties and health needs can present challenges, so we are looking for patient and caring staff.

Due to our son’s healthcare needs he receives 2:1 support at all times. You will work as part of a team consisting of PAs and family members.

# Main duties:

**Personal care**

You will be required to support our son with all aspects of his personal care including bathing, shaving, teeth cleaning, dressing, PEG feeding, administering medication, and performing exercises/physiotherapy.

**Domestic Duties**

You may be asked to ensure our son’s environment is clean and tidy, support him with any cleaning, changing linen, laundry, ironing, collecting prescriptions and medications.

These duties may vary from day-to-day.

**Health Care Tasks**

Our son uses non invasive ventilation overnight, which is to be constantly monitored. You will carry out this monitoring overnight to ensure his SATS remain stable through the night.

You will administer the feeds our son receives through his PEG.

Use of cough assist as part of his physiotherapy programme and when needed at other times.

Our son requires 2 people with all of his standing transfers.

You will follow his support plan at all times.

# Who we are looking for:

**Values**

You will be committed to the values of person-centred care, be honest, reliable, punctual, non-judgemental, ability to build good relationships based on trust and respect, flexible, adaptable, easy going, able to work alone, positive, willingness to travel, understands equality and diversity and have a good sense of humour.

# What you can expect to receive:

* Full training on all aspects of our son’s care
* Work place pension
* 5.6 weeks holiday
* Permanent contracts available
* Working within a family home

# Skills, qualifications and experience

**Essential**:

* Driving licence
* Be willing to drive our sons Motability vehicle (essential for day shifts)
* Previous health and social care experience
* Confidentiality
* Good at building relationships
* Good communication
* Willing to be active and join in with his activities
* Due to the health condition of our son it is important that staff who work with him are non smokers.

**Preferred**: list the desirable skills, qualifications and experience that you would like your personal assistant to have, for example:

* Previous experience working with people who require non invasive ventilation, peg feeding.
* A good listener
* Ability to support people with behaviours which challenge.