Job title: Personal assistant (PA)

Reporting to: Direct Payment Employer

Location: York

# Hours of work: Up to 6 hours a week

# Rate of pay: £9.50 per hour

# Job purpose:

You will support me to get to and take part in activities that I choose.

You will provide encouragement and positive motivation to support me to leave the house as well as supporting me to develop my independence within the home.

# About the employer:

# I am 18 years old. I enjoy gaming, arts activities and going for coffee. I do not enjoy just walking around. I like to have a focus.

I do experience some pain and am unable to walk for long periods.

Due to my mental health needs I require a lot of support and encouragement.

# Main duties:

* Support to attend activities of my choosing
* Support me to explore new opportunities
* Develop my confidence in new activities and new places so I can attend independently
* Support to develop my cooking skills
* Support to keep my living area clean and habitable

# Type of person that I am looking for:

* **Values**,

You will be honest, reliable, punctual, and non-judgemental. You will have the ability to build good relationships based on trust and respect. You will be flexible, adaptable, easy going, able to work alone. You will understand equality and diversity and you must be understanding and accepting of the LGBTQ+ community.

You will be a peaceful and calm person

# What you can expect to receive:

* 5.6 weeks annual leave
* Access to workplace pension

# Skills, qualifications and experience:

**Essential**:

* Driving licence with access to car and appropriate insurance
* Understanding of confidentiality
* Good at building relationships
* Good communication
* Patient
* Able to build a good rapport
* Able to motivate and encourage in a sensitive way
* I have a friendly dog, you need to be comfortable around dogs.

**Preferred**:

* Lived experience of supporting someone who has autism
* Previous experience of working with disabled young people or young people with mental health needs.

A full enhanced DBS check is required for this role.