**Personal Assistant Advert**

**Location:** Heaton  
**Hourly Rate:** £15.20  
**Hours:** 16-20 hours per week (overtime may be available)  
**Driver essential**

**Purpose of the Role:**

To provide kind and caring support to Adeel, a 30-year-old man who lives in the family home. Adeel enjoys social activities, being out in the community, going to the cinema, and spending time with friends. The personal assistant will help Adeel enjoy these activities while promoting his independence and well-being.

**Main Duties and Responsibilities:**

* Supporting Adeel to access the community, including trips to the cinema, meeting friends, and other leisure activities
* Driving Adeel to and from activities and appointments
* Providing companionship and positive encouragement
* Supporting Adeel in a way that respects his choices and promotes independence
* Ensuring Adeel’s safety and comfort while out and about
* Keeping open and respectful communication with Adeel’s family

**Person Specification:**

**Essential:**

* Kind, caring, and patient nature
* Full UK driving licence and willingness to drive
* Good communication skills
* Reliable and trustworthy
* Able to work flexible hours, including occasional overtime
* Respectful of privacy, dignity, and family life

**Desirable:**

* Experience in a similar support or care role
* Knowledge or interest in community-based activities
* A good sense of humour and a positive attitude